



Crawford County Board of Developmental Disabilities Three Year Strategic Plan 2017-2019 2018 accomplishments



*Empowering individuals by providing opportunities for
growth and success*

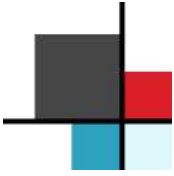
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Six Strategic Goals for Crawford DD

Goal #1

The CCBDD will facilitate programs and services that are designed and delivered based upon individual needs and preferences.

Goal #2

The CCBDD will increase the opportunity for integrated services for the individuals served.

Goal #3

The CCBDD will transition out of direct Adult Services and transportation for adults.

Goal #4

The CCBDD will remain financially viable into the future and operate efficiently and effectively.

Goal #5

The CCBDD will employ a qualified workforce.

Goal #6

The CCBDD will improve internal and external communication.



2018 Annual Plan

Goal #1 The CCBDD will facilitate programs and services that are designed and delivered based upon individual needs and preferences.

2018 Action Items

- ➔ **Implement an Outreach Plan for Early Intervention.**
 - Fairway team created a lending library of books, toys, and equipment for families
 - Fairway team provided families with needed clothing for their children
 - Early intervention participated in family engagement activities sponsored by Help Me Grow
- ➔ **Engage pre-school families in after-hours programming to support learning.**
 - Fairway hosted a back to school parent meeting
 - Fairway hosted a back to school open house/hot dog roast
 - Fairway hosted Parent/Teacher conferences
 - Fairway hosted a Family Night with Whitney (Two Bite Club) for the OSU extension office
- ➔ **Continue work to improve the Person Centered Planning Process.**
 - Teachers have written expectations for one on one aides who work with children in the preschool so that their specific needs are being met and the aides understand their expectations for the child to be successful
 - SSA's continue growing in the Person Centered Planning process ensuring Outcomes are focused on person's wants and needs
 - The SSA's offers choice of location, time, date, and attendees for annual planning
- ➔ **Prepare students age 14 and up for transition through the Transition Specialist.**
 - Transition Specialist attended many IEP meetings and worked with school districts
 - Transition Specialist worked with Community Employment to secure summer employment and training
 - With the sudden loss of our Transition Specialist, SSA department began working with DODD liaison for assistance with transition age students
- ➔ **Continue to support individuals and their families through the employment navigation process in order to expedite their path to employment.**
 - Kelly Schuck, DODD liaison, conducted numerous trainings with SSA's to better understand and ensure employment outcomes are focused on the person and are individualized
 - SSA's continue to work with OOD (Opportunities for Ohioans with Disabilities) for employment opportunities

Goal #2 The CCBDD will increase the opportunity for integrated services for the individuals served.

2018 Action Items

- ➔ **Continue discussions with Pioneer regarding the feasibility for them to take over the one classroom operated in Pioneer.**
 - Conversations continue to occur with Pioneer's Superintendent about Pioneer taking over this classroom. Available funding for Pioneer is the concern
 - The options for the students in the classroom has expanded and now also includes home remodeling as a lab
- ➔ **Provide support to providers to increase number of individuals employed in the community.**
 - Due to the privatization of Day Services and employment, the following information is not tracked by the County Board
- ➔ **Provide support to providers to increase community involvement opportunities and relationships.**
 - Due to the privatization of Day Services and employment, the following information is not tracked by the County Board
- ➔ **Provide support to providers to increase number of integrated work settings for individuals.**
 - Due to the privatization of Day Services and employment, the following information is not tracked by the County Board
- ➔ **Provide support to all providers through the Clearwater Council of Governments.**
 - COG held four provider meetings for all providers to offer networking opportunities, updates, and training
 - CCBDD hosted four provider meetings for all providers to offer networking opportunities, updates, and training
 - CCBDD provided two trainings that were open to providers and their staff to help meet requirements
 - COG provided at least four trainings that were open to providers regarding requirements for certification
 - SSA director participated in a work group COG wide of both CB's and providers regarding collaboration
 - CCBDD Nurse provided delegated nursing training for several providers.
- ➔ **Encourage all providers to share Person Centered Stories with CCBDD to be included in the newsletter.**
 - Two providers, Chrysalis and RNI, submitted stories that were published in the CCBDD newsletter, in the section call "The Day Provider Corner."
 - CCBDD will continue to encourage providers to share Person Centered and community oriented stories

Goal #3 The CCBDD will transition out of direct Adult Services and transportation for adults.

Adult Services was transitioned to RNI Inc. on January 2, 2018. Goal Complete

Goal #4 The CCBDD will remain financially viable into the future and operate efficiently and effectively.

2018 Action Items

- ➔ **Continue to utilize refinancing of adult services through waiver programs as a method to operate efficiently and effectively.**
 - 7 individuals were enrolled on Medicaid waivers in 2018 as a means to refinance the costs of services
- ➔ **Identify ongoing costs of funding Adult and Transportation services and seek efficient and effective practices.**
 - Since privatization this is no longer applicable
- ➔ **Maintain DODD accreditation standards.**
 - Current accreditation runs through 2020. Next accreditation review will be in the spring of 2020
- ➔ **Maintain Ohio Department of Education and Department of Job and Family Services 5 Star Step-Up to Quality Rating for Preschool.**
 - Submitted annual report for Step Up to Quality and received acknowledgment that we continued to meet all requirements to maintain the 5 Star rating (Highest rating available)

Goal #5 The CCBDD will employ a qualified workforce.

2018 Action Items

- ➔ **Maintain an adequate number of teacher and aide substitutes for the preschool.**
 - Added 1 person who can be a teacher or assistant substitute but continue to seek additional teacher and teacher aide substitutes.
- ➔ **Early Intervention Specialist will complete certification as PLAY Project consultant to better serve children with autism and their families.**
 - Early Intervention Specialist in the final stages of completion of becoming a PLAY Project consultant
Scheduled to be completed by June 2019
 - CCBDD will apply to be listed as a county board PLAY service provider after certification is achieved
- ➔ **Assure workforce has the knowledge and skills to use relevant technology, software, and other tools to perform their job.**
 - Staff visited the preschool at Pioneer to see how their program uses the Smart Board for preschool instruction. Their preschool staff also provided ideas of software that is useful with Smart Boards
 - Budgeted to add a SMART board in each Preschool classroom in 2019
 - Staff attended the OAEYC conference and attended sessions on technology and experienced some hands on activities at the trade show
 - County Board staff worked on transitioning to a new software vendor (Britco) that will begin in January 2019
 - Clearwater COG received a technology grant on behalf of the counties involved to increase awareness of how technology can support individuals served
- ➔ **Utilize staff in flexible roles to meet needs of the organization.**
 - EI staff, the nurse, and admin have covers office duties when the secretary has not been available
 - Executive Administrative Assistant and Fiscal Assistant are cross-trained to perform the essential function of bi-weekly payroll and other duties to ensure ongoing coverage
 - Fairway Administration supported preschool classes when teachers, aides or one on one aide have been out and no substitutes are available
 - SSAs along with SSA director support each other with coverage of caseloads when a SSA is not available. Weekly meetings are held to update the team on information that may assist if there is an afterhours call/emergency

➔ **Research feasibility and options for an adaptive physical education at Fairway preschool.**

- Benefits of an Adaptive Physical Education (APE) instructor were compared to the cost of an APE teacher
- Additional options for instruction in physical education including utilizing therapists and therapy strategies have been utilized
- At this point adding an APE teacher is not being pursued

➔ **Research feasibility and options for support in the SSA department.**

- Budgeted to hire an additional full time SSA in 2019.
- With the addition of a full time SSA the board will take on the function of a Transition Specialist instead of contracting that service out
- Began discussions to plan and implement a cost monitoring and approval process for waivers and local funds for services

➔ **Early Intervention Specialist and Speech/Language Therapist will complete Battelle 2 Inventory training to be able to help with assessment with Help Me Grow for Early Intervention Services.**

- Training was completed and staff has been working with Help Me Grow to attend more assessments
- Additional Training is being discussed to further strengthen the ability of the team to administer the testing to families adequately

Goal #6 The CCBDD will improve internal and external communication.

2018 Action Items

- ➔ **Maintain a functional and effective CCBDD website.**
 - Website updated with changes due to transition.
 - New items are added on a regular basis as appropriate.
- ➔ **Utilize the current “Remind” App for communication with parents for the preschool.**
 - Teachers and Parents have experienced great success using the Remind app
- ➔ **Increase awareness of the mission, vision and values of the county board to all stakeholders.**
 - In September the Leadership team created and implemented a plan to publish monthly activities and or articles in the local newspapers:
 - *September* – Bucyrus Elementary School Disability Awareness staff in-service – news article
 - *October* - ELKS donation to CCBDD, Fairway Apple Crunch participation, Fairway –Dr. Fox vision screening, Fairway Safety Day all news articles
 - November – provided Thanksgiving meal to preschool student’s family - activity
 - December - UCT dinner news article CCBDD staff provided Christmas presents to a family of a person served - activity
 - Community members invited to the preschool annual Thanksgiving meal
 - Preschool Spring Open House
 - Disabilities Awareness Month Activities
 - Developmental Disabilities in-services at Bucyrus Elementary School
 - Provided Thanksgiving for a preschool family in need
 - Provided Christmas gifts for a family in need
 - Superintendent joined the Rotary Club of Bucyrus
 - Utilization of Facebook to share information for Fairway and the County Board.
 - Partnership with Ohio Mutual Insurance on special projects
- ➔ **Promote the Crawford County Board of Developmental Disabilities to the community.**
 - Booths set-up at the Crawford County Fair. One half of the booth dedicated to CCBDD and other side with day providers showing unity between the board and the day providers
 - Participate in the Bratwurst Festival – Thursday 8/16 night representing CCBDD (including providers, families, anyone who wanted to show support of the county board); Friday 8/17 night representing Special Olympics

- Coordinated a provider section of Bucyrus 1st Friday in August 2018
- Disability Awareness Month Activities
- Disability Awareness Activity with the Bucyrus City Schools

➔ **Develop a plan to obtain input from internal and external stakeholders.**

- Preschool sent an annual survey in the spring to parents
- Providers and CB meet quarterly. One of the topics is ways for CB to assist/promote providers
- August 2018, CB assisted providers to participate in First Friday event
- SSA Director participated in a workgroup that consists of CBs and providers throughout the 9 counties that was organized by Clearwater pertaining to supporting each other and improving ways to support individuals that are served
- Superintendent began serving as the Superintendent representative on the State wide Adult Services Leadership Committee coordinated by Ohio Provider Resource Association (OPRA)

➔ **Create and distribute regular CCBDD newsletters.**

- CCBDD newsletter was published at least quarterly in 2018
- Newsletter made available on CCBDD website
- Established a group email distribution list including providers, families, board members, elected officials, other interested parties

➔ **Maintain regular updates on CCBDD social media accounts.**

- Updates on website and Facebook as appropriate

➔ **CCBDD team members will be actively engaged in the community.**

- Participation on the board of the Bucyrus Backpack Program
- Participation on the Community Counseling Board
- Participation of staff in teaching Zumba at Fairway, open to adults and children
- Participation on staff on local Relay for Life teams
- Participation of staff in local food programs at churches
- Participation of staff in local educational programming of children during weekly meals for WOW
- Participation of staff on the Friends of Crawford County Board
- Participation of staff in local Back to School nights
- Participation of staff on Crawford County Health Partners Committee
- Participation of the Superintendent on Crawford County Business Advisory Council through the Partnership
- Participation of the Superintendent on Bucyrus Rotary

Crawford County Board of Developmental Disabilities
Plan to Address Individual Service Needs
2018 Plan accomplishments

Waiting List Reduction

Purpose: The total number of individuals who are currently on the Crawford County waiting list for waiver services is 111. The majority of these individuals are currently receiving some sort of service from CCBDD at this time.

- **Assessment of Needs:** Individuals and families are requesting services to assist with daily living skills, along with addressing transportation for work and day services. These may all be addressed through Medicaid waiver services through Home and Community Based waivers or local funds.
- On September 1, 2018, a new waiting list rule went into effect. The purpose of this rule is to provide consistency and clarification pertaining to the needs of the individuals. With the new assessment, the current or immediate needs of the person will be looked at and addressed. County Boards have until December 2020 to have everyone that is currently on the transition waiting list assessed along with any new referrals/requests for waivers. This redefines the waiting list to contain only persons with a current or immediate needs.

Accomplishments in 2018:

- **CCBDD implemented the following new waivers in 2018:**
 - 1 - Shared/IO waiver
 - 2 - Converted TDD waivers to IO waivers
 - 7 - Level One waivers
 - 2 - Individual Option waivers (1 of which was a Self-Waiver that moved to an IO)

- **In 2018 we served 117 individuals through an Individual Option, SELF, or Level One waiver.**
 - 73 – IO waivers
 - 37 - Level one waivers
 - 7 – SELF waivers

**Crawford County Board of Developmental Disabilities
Provider Recruitment and Development
2018 accomplishments**

Provider Recruitment

Purpose: As the number of waivers continues to increase, the Crawford County Board of DD along with the Clearwater COG are working cohesively to recruit and retain qualified providers to work in Crawford County.

Accomplishments: In 2018, 33 additional providers were enrolled to provide services in Crawford County.

New providers interested in providing services in Crawford County include the following:

- 6 Independent Providers
- 5 Agency Providers
- 3 Day services (RNI, Hope Homes of Richland, and Angels)
- 4 Transportation (RNI, Hope Homes of Richland, Angels, and Waycraft)

Although the number of providers who indicated they were interested in providing waiver services in Crawford County was 33 only 7 new providers actually accepted waivers services and actively provided waiver services in 2018.

- 7 New providers actually provided services in Crawford County

Crawford County Board of Developmental Disabilities
Early Intervention Services
2018 accomplishments



➡ **Purpose:** Early Intervention is designed to promote family competence and confidence by assisting families to learn and apply strategies which will help them meet the special needs of children with developmental disabilities in natural environments. A Developmental Specialist provides regular support to the family, backed up by a team of other professionals who can also provide services to the child and family through joint home visits. The frequency and intensity of joint home visits depends on the child and family's needs and resources available. The scope of services provided by the Crawford County Board of Developmental Disabilities is specified in its plans and resolutions. Early Intervention Services are provided to families who have children that have been determined eligible under OAC 3701-8-07.

➡ **Services:** Services available from the Early Intervention program include: 1) special instruction by certified Developmental Specialists who assist families to learn and apply various approaches which will help families meet the needs of their children, and 2) Service Coordination through Help Me Grow.

Number of children served and what support they received:

| | |
|-------------------------------|-------------------|
| 2 Developmental Specialists - | 86 |
| Speech Language Pathologist - | 5 |
| Occupational Therapist - | 4 |
| Physical Therapist – | 8 |
| Total served in 2018 - | <u>103</u> |

➡ **Early Intervention and Fairway Activities of Events:** The following events and activities occurred in 2018

- Minion Mania family night through Help Me Grow (HMG), Jan 2018
- Various Disability Awareness events, March 2018
- Paw Patrol family night through HMG, April 2018
- Suicide awareness Walk through Adam H Ford, May 2018
- Lowe Volk Park Fieldtrip with Fairway Preschool, May 2018
- County Board Luncheon, May 2018
- Eco Center Fieldtrip with Fairway Preschool, Oct 2018
- HMG Holiday Open House for EI and Home Visiting Program, Oct 2018
- Halloween/Fall Festival with EI and Fairway Preschool, Nov. 2018