

## **2019 Annual Plan Accomplishments**

### **Goal #1**

The CCBDD will facilitate programs and services that are designed and delivered based upon individual needs and preferences.

#### 2019 Action Items

- ➡ Continue to refine and implement an outreach plan and activities for Early Intervention.
  - EI families participate in Family Connection Activities hosted by Help Me Grow.
  - EI families are able to borrow books, toys, and equipment from Fairway's lending supply.
  - EI specialists are able to help families with clothing and food as needed.
- ➡ Continue to engage pre-school families in after-hours programming to support learning.
  - 2Bite club continues to be a partner with Fairway.
  - Parent Teacher Conferences April 3 & 4, 2019.
  - Open House August 27, 2019.
  - Parent Teacher Conferences November 6 & 7, 2019.
- ➡ Continue work to improve the Person Centered Planning Process.
  - SSAs work with the COG and updates from DODD for tools to assist with person centered planning. Currently DODD is working on a single plan for the state. We currently have two SSAs attending the town hall meetings. We offered to be a pilot county for when the single assessment but was not selected.
- ➡ Continue preparing students age 14 and up for transition to adulthood.
  - Pioneer teacher met with CCBDD transition specialist to help in planning for the transition piece of the IEP.
  - CCBDD Transition Specialist (SSA) has attended all Pioneer IEP meetings has provided information and education to School staff.
  - A full time SSA has taken on the position of transition SSA effective January 1, 2019. This position works with the schools to help meet the transition requirements.
  - DODD and OCALI met with CCBDD team members to begin working on defining the transition specialist responsibilities and action plans to make this successful.
  - Interagency agreement signed in August of 2019 regarding improving collaboration for transition planning. Furthered by a meeting held in October of 2019 inviting all schools to share information, resources, and increase collaboration.
  - CCBDD completed training to State Support Team 7 on December 11, 2019, regarding services offered including Transition Services.

- ➡ Continue to support individuals and their families through the employment navigation process in order to expedite their path to employment.
  - SSAs continue to work with individuals and families on placement on the path to employment along with identifying outcomes pertaining to employment and connect with resources available.
- ➡ Explore and implement the use of Technology to provide support to individuals served.
  - A technology open house was held April 3<sup>rd</sup> for individuals, families, and providers. Clearwater COG supplied various technology items for demonstration.
  - SSAs attended a technology summit that offered demonstrations from various vendors on May 1<sup>st</sup>.
  - 4-1-1 parent support group received training on Technology on November 11<sup>th</sup>.
  - IPADS are used to help support families with activities/aps for Early Intervention.

## **Goal #2**

The CCBDD will increase the opportunity for integrated services for the individuals served.

### 2019 Action Items

- ➡ Continue discussions with Pioneer regarding the feasibility of them to take over the one classroom CCBDD operates.
  - Pioneer would not take over operations of classroom. Enrollment for this class continued to drop and CCBDD decided to no long operate this classroom as of the 2020 – 2021 school year.
- ➡ Provide support to providers to recruit and retain qualified Direct Support Professionals.
  - In Partnership with Clearwater COG and Crawford Works a pilot project is being worked on with two providers to help recruit, train, and retain Direct Support Professional's.
- ➡ Provide support to providers to increase number of individuals employed in the community.
  - Referrals to Opportunities for Ohioans with Disabilities (OOD) have increased.
  - Transition SSA has helped start the community employment effort while the students are still in high school.
  - SSA's encourage providers to attend the DODD quarterly employment trainings.
  - Through the Clearwater COG quarterly provider meetings are held.
  - CCBDD offers quarterly provider meetings.

- ➡ Provide support to providers to increase community involvement opportunities and relationships.
  - A new day provider “The Link” has started providing services in Crawford County. They provide all services in the community and focus on community integration opportunities.
- ➡ Provide support to providers to increase number of integrated work settings for individuals.
  - Ideas on opportunities to provide integrated work settings are shared with providers as they arise.
- ➡ Provide support to all providers through the Clearwater Council of Governments.
  - Clearwater COG provider monthly provider meeting to support providers.
- ➡ Continue to encourage all providers to share Person Centered Stories with CCBDD to be included in the newsletter.
  - Pioneer students shared lab and field trip experiences.
  - Equipment purchased with monies from Kiwanis allowed a student with CP to participate in classroom activities and everyday activities at home.
  - SSA department established a schedule for SSA’s to provide Person Centered Stories for the newsletter.

### **Goal #3**

The CCBDD will transition out of direct Adult Services and transportation for adults.

#### 2019 Action Items

- ➡ CCBDD officially transitioned out of providing Adult Services on January 1, 2018.
- ➡ CCBDD will support and encourage all providers of service to be successful.
  - Clearwater COG provides monthly provider meeting to support providers.
  - CCBDD provides quarterly provider meetings.

### **Goal #4**

The CCBDD will remain financially viable into the future and operate efficiently and effectively.

#### 2019 Action Items

- ➡ The Community Services Department will continue to utilize refinancing of adult services through waiver programs as a method to operate efficiently and effectively.
  - SSAs continue with work with teams to review Medicaid eligibility and explore availability to assist with funding services.
  - Quarterly update the 5 year projects of revenue and expense.
  - CCBDD sends the budget commission financial information quarterly and met with them on November 7<sup>th</sup>.

- Identify ongoing costs of funding Adult and Transportation services and seek efficient and effective practices.
  - A Waiver/Local funds monitoring committee has been established and will meet quarterly to review waiver usage along with methods to monitor and identify efficiencies in costs of services.
- Maintain DODD accreditation standards.
  - Clearwater COG completed a file review to provide support of the CCBDD in preparation for DODD Accreditation review in the spring of 2020.
  - Received notification that Accreditation will occur on April 29 & 30, 2020.
- Maintain Ohio Department of Education and Department of Job and Family Services 5 Star, Step Up to Quality Rating for Preschool.
  - Submitted annual yearly review. Step Up to Quality has been submitted before the deadline of Sept. 6 and waiting on site visit and rating.

## **Goal #5**

The CCBDD will employ a qualified workforce.

### 2019 Action Items

- Maintain an adequate number of teacher and teacher assistant/aide substitutes for the preschool.
  - Currently have 5 teacher assistants/aides
  - Currently have 2 teacher substitutes
- Early Intervention Specialist will complete certification as PLAY Project consultant to better serve children with autism and their families.
  - EI Specialist promoted to Director. Currently do not have plans for PLAY certification.
  - If PLAY is recommended we can contract with a PLAY consultant through Clearwater COG.
- Assure workforce has the knowledge and skills to use relevant technology, software, and other tools to perform their job.
  - Smartboard were installed at Fairway and training occurred on February 1, 2019. Smartboards are used daily in each classroom.
  - Laptops were purchased and have been used for EI staff for efficiency in the field.
- Utilize staff in flexible roles to meet needs of the organization.
  - Administration, EI staff, Teacher assistants and one-on-ones all help cover classrooms when needed, if we are short staffed.
  - Administration, EI staff and Nursing staff have covered the office area when we were short staffed.
- Research feasibility and options for support in the SSA department.
  - Added an additional full time SSA in January 2019.
  - Re-organized the SSA department to add a Children's SSA (age 6- 13) and a Transition SSA (age 14 – 22) beginning January 1, 2019.

- ➔ Early Intervention Specialist and Speech/Language Therapist will complete Battelle 2 Inventory training to be able to help with assessment with Help Me Grow for Early Intervention Services.
  - Help Me Grow gives EI team Battelle testing dates.
  - EI team helps with administering the Battelle.
  - EI team has completed training in the administration of the Battelle. Newly hired Developmental Specialist completed this training in October.

## **Goal #6**

The CCBDD will improve internal and external communication.

### 2019 Action Items

- ➔ Maintain a functional and effective CCBDD website.
  - Calendar, strategic plan, closings/delays, and newsletter are posted on website.
  - CCBDD Facebook page is regularly updated with pictures, opportunities, and updates.
- ➔ Utilize the “Remind App” for communication with parents for the preschool.
  - Fairway Preschool staff has changed to the app called Classtag to share and receive information with parents.
- ➔ Increase awareness of the mission, vision and values of the county board to all stakeholders.
  - Fairway Preschool has an active Facebook page that posts activities that happen at the school.
  - Fairway Preschool held two annual Open Houses in the spring. One is for the community to come in and tour/learn about the school. The other is for students and takes place in the fall right before school starts.
  - Banners, pamphlets, brochures were created to take to trainings, the Fair, events.
- ➔ Promote the Crawford County Board of Developmental Disabilities to the community.
  - Fairway Preschool participated in Try On A Disability Day for March Disability Awareness Month by having 3 community members visit the classrooms.
  - Fairway Preschool had an annual Community Open House on March 20, 2019.
  - Fairway Preschool and CCBDD had several articles in local newspapers including Crawford County Now, Crawford Source, and The Washington Herold highlighting activities at the preschool.
  - Fairway Preschool gave many tours to prospective families.
- ➔ Develop a plan to obtain input from internal and external stakeholders.
  - Fairway Preschool sent home its annual parent survey May 2019. Very positive feedback was received.
  - In 2019 surveys are provided to the individual and guardian at every annual planning meeting.
  - Surveys were sent to providers in 2019.
- ➔ Regularly distribute a CCBDD newsletter.
  - Newsletters are completed and distributed as we get information to share

in 2019 they were completed and distributed in January, April, and November

- ➔ Maintain regular updates on CCBDD social media accounts.
  - Fairway Preschool, CCBDD, and Early Intervention staff frequently gave updates which were posted on Facebook.
- ➔ CCBDD team members will be actively engaged in the community.
  - Fairway Preschool Director spoke at a Rotary Club meeting about all the programs available at Fairway, Early Intervention, and Pioneer.
  - Fairway Preschool Director became a member of the Friends of Crawford County Board of DD.
  - EI team members participate in monthly Help Me Grow Family Connection Events.
  - SSAs have identified areas of interest that they desire to help in to support CCBDD. Some areas are directly connected to community connection.
  - Director of Education spoke to Kings and Daughters round table.
  - Director of Education attends Head Start Advisory Committee.
  - CCBDD presented training and breakout sessions at Ohio Department of Education State Support Training 7 on December 11, 2019.
  - CCBDD committed rotating staff members to help at the Back Pack Program the first Wednesday of each month.
  - Superintendent is a member of Rotary.
  - Superintendent is a member of the Crawford County Business and Education Advisory Committee.
  - Superintendent is a member of the School Superintendent monthly meetings.
  - Superintendent meets with the Crawford County Human Service agency heads every other month.
  - Superintendent is an active member of Crawford County Children and Family First Council.
  - Superintendent is an active member of the Crawford County Census Complete Count Committee.
  - CCBDD staff are active members of the Community Health Assessment and Community Health Improvement Plan.
  - An SSA created and leads a monthly “4-1-1” Parent Support group.
  - CCBDD initiated an Interagency Agreement for collaboration between school districts and the County Board to better support the transition process. A learning/sharing meeting occurred on October 17.

Note: If you have any questions or comments in reference to this strategic plan please contact:

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